

# County of Santa Cruz

INVITES YOU TO APPLY FOR:



## RESOURCE PLANNER III

Supplemental Questionnaire Required

Open and Promotional

Job # 23-TM8-02

Salary: \$ 7,472 – 9,459 / Month

Closing Date: Continuous

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### County Equity Statement

*Equity in action in Santa Cruz County is a transformative process that embraces individuals of every status, providing unwavering support, dignity, and compassion.*

*Through this commitment, the County ensures intentional opportunities and access, fostering an environment where everyone can thrive and belong.*

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**THE JOB:** Under direction, conducts field inspections and identifies and evaluates hydrologic, biologic, geologic and related environmental conditions; reports findings for internal staff, reviewing bodies, and the public; identifies water resource management priorities, addresses potential violations of environmental regulations. **The current vacancy is in the Health Services Agency, Environmental Health Water Resources Program.** The list established from this recruitment will be used to fill the current vacancies and any future vacancies during the life of the list.

#### Specialized assignments include:

An exciting opportunity to contribute to county-wide water resource management and watershed protection. Activities include evaluating progress through water resource monitoring (water quality, fish counts, and riparian habitat quality), working with partners to improve watershed health, enforcing regulations, recommending best management practices, and providing inputs for reports and presentations related to resource management. An ideal candidate will have broad water management experience with technical training in best management practices, monitoring program success, GIS, CEQA, and data analysis; has strong written and verbal communication skills; has experience working safely in the field; is comfortable speaking in front of audiences of various backgrounds and enjoys collaborative processes.

**THE REQUIREMENTS:** Any combination of training and experience that would provide the required knowledge and abilities is qualifying. A typical way to obtain these knowledge and abilities would be: One year of journey level resource planning experience is equivalent to a Resource Planner II at Santa Cruz County. <http://sccounty01.co.santa-cruz.ca.us/personnel/Specs/TM9spec.html> at Santa Cruz County.



**.Special Requirements:** Possession of a valid California Class C Driver License or the employee must be able to provide suitable transportation that is approved by the appointing authority.

**Knowledge:** Working knowledge of principles, practices and trends of resource planning or to the specialty area to which assigned; principles of biology, geology, hydrology, water quality, solid waste management or watershed management pertaining to land use planning; resource methodology and standard statistical procedures applied to resource data; laws, ordinances and regulations relating to resource planning; knowledge of specialty area to which assigned; purposes and policies, procedures and regulations of a County planning department and resource administration; principles and techniques of gathering and analyzing data; techniques of public presentation; and laws and regulations related to resource planning and environmental protection.

**Ability to:** Read and interpret plans, specifications and engineering reports; collect, compile, analyze and evaluate technical, statistical and related resource data; provide services to the public in a courteous and effective manner; participate cooperatively and effectively as a contributing team member; walk over rough terrain and through streambeds; produce acceptable work commensurate with the level of appointment within assigned timeframes; learn to input, access and analyze data using a computer; prepare and present studies and reports, orally, written and graphically; synthesize and explain technical data to non-scientific people; speak effectively before groups; interpret, explain and apply laws, ordinances, rules and regulations; develop and maintain effective working relationships with the general public, officials and personnel from other agencies; interpret maps and aerial photos; present major resource planning studies, analyses and reports to boards, commissions and committees; complete complex assignments, determine alternatives and make recommendations; write, interpret, apply and explain complex rules, laws, regulations and ordinances; prepare clear and concise administrative and technical reports, resolutions and ordinances; understand, interpret and consistently apply provisions of laws, regulations and plans; understand and relate to others the concepts, aims and principles of resource planning; develop, implement and monitor grants; and provide leadership to team efforts.

**THE EXAMINATION:** Your application and supplemental questionnaire will be reviewed to determine if you have met the education, experience, training and/or licensing requirements as stated on the job announcement. If you meet these criteria and are one of the best qualified, you may be required to compete in any combination of written, oral and/or performance examinations or a competitive evaluation of training and experience as described on your application and supplemental questionnaire. You must pass all components of the examination to be placed on the eligible list. The examination may be eliminated if there are ten or fewer qualified applicants. If the eligible list is established without the administration of the announced examination, the life of the eligible list will be six months and your overall score will be based upon an evaluation of your application and supplemental questionnaire. If during those six months it is necessary to administer another examination for this job class, you will be invited to take the examination to remain on the eligible list.

**HOW TO APPLY:** Apply online at [www.santacruzcountyjobs.com](http://www.santacruzcountyjobs.com) or mail/bring an application and supplemental questionnaire to: Santa Cruz County Personnel Department, 701 Ocean Street, Room 510, Santa Cruz, CA 95060. For information, call (831) 454-2600. Hearing Impaired TDD/TTY: 711. Applications will meet the final filing date if received: 1) in the Personnel Department by 5:00 p.m. on the final filing date, 2) submitted online before midnight of the final filing date.

**Women, people of color and people with disabilities are encouraged to apply. If you have a disability that requires test accommodation, please call (831) 454-2600.**

To comply with the 1986 Immigration Reform and Control Act, Santa Cruz County verifies that all new employees are either U.S. citizens or persons authorized to work in the U.S. Some positions may require fingerprinting and/or background investigation.

### **RESOURCE PLANNER III - SUPPLEMENTAL QUESTIONNAIRE**

The supplemental questions are designed specifically for this recruitment. Applications received without the required supplemental information will be screened out of the selection process. Employment experiences referred to in your response must also be included in the Employment History section of the application.

**NOTE: Please answer the question(s) below as completely and thoroughly as possible, as your answer(s) may be used to assess your qualifications for moving to the next step in the recruitment process.**

#### **Health Services Agency Assignment:**

1. Provide an example of your experience with analyzing interpreting, visualizing, and reporting data relevant to water resource management.
2. Describe the steps you might take to develop a program to improve watershed protection in a catchment that is primarily rural with numerous onsite wastewater systems and a variety of land uses that might include small-scale agriculture, livestock, and small-scale commercial operations.
3. Describe your experience with project management. Include, where applicable, the following components: grant writing and management, data collection, data management and analysis, CEQA and permitting, construction oversight, and outreach.

#### **EMPLOYEE BENEFITS:**

**ANNUAL LEAVE** - 22 days first year, increasing to 37 days after 15 years of service. Available for vacation and/or sick leave.

**HOLIDAYS** - 14 paid holidays per year.

**BEREAVEMENT LEAVE** - 3 days paid in California, 5 days paid out-of-state.

**MEDICAL PLAN** - The County contracts with CalPERS for a variety of medical plans. For most plans, County contributions pay a majority of the premiums for employees and eligible dependents.

**DENTAL PLAN** - County pays for employee and eligible dependent coverage.

**VISION PLAN** - County pays for employee coverage. Employee may purchase eligible dependent coverage.

**RETIREMENT** - Pension formula 2% at age 60 or 2% at age 62 as determined based on provisions of the CA Public Employees' Pension Reform Act of 2013 (PEPRA). Pension benefit determined by final average compensation of three years. County participates in Social Security.

**LIFE INSURANCE** - County paid \$20,000 term policy. Employee may purchase additional life insurance.

**DISABILITY INSURANCE** - Employees in the General Representation Unit participate in the State Disability Insurance (SDI) program. This program is funded 100% by employee payroll deductions.

**DEPENDENT-CARE PLAN** - Employees who make contributions for child or dependent care may elect to have their contributions made utilizing "pre-tax dollars."

**H-CARE PLAN** - Employees who pay a County medical premium may elect this pre-tax program.

**HEALTH CARE FLEXIBLE SPENDING ALLOWANCE (HCFSA)** - Employees may elect this pre-tax program to cover qualifying health care expenses.

**DEFERRED COMPENSATION** - A deferred compensation plan is available to employees.

**Note: Provisions of this bulletin do not constitute an expressed or implied contract.**

**LIVE Here**

**WORK Here**

**PLAY Here**