

County of Santa Cruz

INVITES YOU TO APPLY FOR:

CALIFORNIA CHILDREN'S SERVICES (CCS) – OCCUPATIONAL THERAPIST

Bilingual (English/Spanish) Candidates
Encouraged to Apply

Supplemental Questionnaire Required

**Open and Promotional
Job # 23-PP6-01**

Salary: \$8,382 – 9,427 / Month

Closing Date: Friday, May 26, 2023



THE JOB: Under general supervision, to provide professional occupational therapy services for physically disabled children and adolescents; and to do other work as required. **The current vacancy is with California Children's Services, the ideal candidate would have pediatric occupational therapy experience.** The list established from this recruitment will be used to fill the current vacancy and any future part-time, full-time, substitute and extra-help temporary positions during the life of the eligible list.

THE REQUIREMENTS: Any combination of training and experience that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

One year of experience performing occupational therapy with physically disabled children and adolescents. Experience in an occupational therapy internship program for developmentally disabled children may be substituted for the required experience on a month for month basis.

Special Requirements: Possession and maintenance of a valid California Class C Driver License or the incumbent must provide suitable transportation approved by the appointing authority. Possession and maintenance of a valid license issued by the California Board of Occupational Therapy to practice as an Occupational Therapist in California.

Knowledge: Working knowledge of objectives and methods of occupational therapy; principles of occupational therapy for treating children and adolescents, birth to age 21, with chronic neuromuscular, muscular and orthopedic disabilities; testing and evaluating developmental, muscular and neural functions; neuromuscular function and dysfunction; skeletal anatomy, kinesiology and basic pathology of people with physical disabilities; construction, use and care of orthopedic appliances and equipment; psychological problems of children and adolescents with physical disabilities and their effects on family members.

Ability to: Teach clients self-care and other suitable activities; understand and interpret physicians' orders and adapt treatment programs to individual circumstances; communicate verbal and written ideas clearly



and logically; prepare reports and maintain clinical case records; establish and maintain effective relationships with clients and others contacted in the course of work; set up treatment care plans for physically disabled children and adolescents.

THE EXAMINATION: Your application and supplemental application will be reviewed to determine if you have met the education, experience, training and/or licensing requirements as stated on the job announcement. If you meet these criteria and are one of the best qualified, you may be required to compete in any combination of written, oral and/or performance examinations or a competitive evaluation of training and experience as described on your application and supplemental application. You must pass all components of the examination to be placed on the eligible list. The examination may be eliminated if there are ten or fewer qualified applicants. If the eligible list is established without the administration of the announced examination, the life of the eligible list will be six months and your overall score will be based upon an evaluation of your application and supplemental application. If during those six months it is necessary to administer another examination for this job class, you will be invited to take the examination to remain on the eligible list.

HOW TO APPLY: Apply online at www.santacruzcountyjobs.com or mail/bring an application and supplemental questionnaire to: Santa Cruz County Personnel Department, 701 Ocean Street, Room 510, Santa Cruz, CA 95060. For information, call (831) 454-2600. Hearing Impaired TDD/TTY: 711. Applications will meet the final filing date if received: 1) in the Personnel Department by 5:00 p.m. on the final filing date, 2) submitted online before midnight of the final filing date.

Women, minorities, and people with disabilities are encouraged to apply. If you have a disability that requires test accommodation, please call (831) 454-2600.

To comply with the 1986 Immigration Reform and Control Act, Santa Cruz County verifies that all new employees are either U.S. citizens or persons authorized to work in the U.S.

Some positions may require fingerprinting and/or background investigation.

CCS - OCCUPATIONAL THERAPIST - SUPPLEMENTAL QUESTIONNAIRE

The supplemental questions are designed specifically for this recruitment. Applications received without the required supplemental information will be screened out of the selection process. Employment experiences referred to in your response must also be included in the Employment History section of the application.

Please answer the question(s) below as completely and thoroughly as possible, as your answer(s) may be used to assess your qualifications for movement to the next step in the recruitment process.

1. Describe the areas of specialization in which you have experience. Include any experience you have working with children and adolescents, and the range of diagnoses in that population.
2. Describe your experience working with clients that includes conducting an assessment of their functional skills and a follow up treatment plan. Include an example of a difficult client situation you worked with and how you resolved the problems you faced.
3. Do you hold any Advance Practice approvals? If so, how have you used them in the pediatric setting.

EMPLOYEE BENEFITS:

ANNUAL LEAVE - 22 days first year, increasing to 37 days after 15 years of service. Available for vacation and/or sick leave.

HOLIDAYS - 14 paid holidays per year.

BEREAVEMENT LEAVE - 3 days paid in California, 5 days paid out-of-state.

MEDICAL PLAN - The County contracts with CalPERS for a variety of medical plans. For most plans, County contributions pay a majority of the premiums for employees and eligible dependents.

DENTAL PLAN - County pays for employee and eligible dependent coverage.

VISION PLAN - County pays for employee coverage. Employee may purchase eligible dependent coverage.

RETIREMENT - Pension formula 2% at age 60 or 2% at age 62 as determined based on provisions of the CA Public Employees' Pension Reform Act of 2013(PEPRA). Pension benefit determined by final average compensation of three years. County participates in Social Security.

LIFE INSURANCE - County paid \$20,000 term policy. Employee may purchase additional life insurance.

DISABILITY INSURANCE - Employees in the General Representation Unit participate in the State Disability Insurance (SDI) program. This program is funded 100% by employee payroll deductions.

DEPENDENT-CARE PLAN - Employees who make contributions for child or dependent care may elect to have their contributions made utilizing "pre-tax dollars."

H-CARE PLAN - Employees who pay a County medical premium may elect this pre-tax program.

HEALTH CARE FLEXIBLE SPENDING ALLOWANCE (HCFSA) - Employees may elect this pre-tax program to cover qualifying health care expenses.

DEFERRED COMPENSATION - A deferred compensation plan is available to employees.

Note: Provisions of this bulletin do not constitute an expressed or implied contract.

www.santacruzcountyjobs.com

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