

## The Jail Inspection Reports

---

### **Summary**

The Grand Jury is mandated under Sections 919 (a) and (b) of the Penal Code to inspect all correctional facilities in Santa Cruz County to ensure that they are safe and secure and that inmates are treated in a humane manner. Under these provisions, members of the Santa Cruz County 2009-2010 Grand Jury toured and inspected the seven correctional facilities located in the county.

The Santa Cruz County Sheriff's Office operates the Main Jail, Blaine Street Women's Facility, Rountree Minimum/Medium Facility, and the Court Holding Cells in Santa Cruz and Watsonville. Juvenile Hall is operated by the County Probation Department. The budget for each facility is controlled by the County Board of Supervisors.

In addition to the facilities operated by Santa Cruz County, the county is home to Camp 45, a fire and conservation camp operated jointly by the California Correctional Center in Susanville, California, and CAL FIRE. Although the County has no jurisdiction over the camp, the Grand Jury conducted a courtesy inspection of the facility. The budget for Camp 45 is controlled by the State of California.

An inspection form from the California Grand Juror's Association and California Corrections Standards Authority (CSA) was used as the standard document to report conditions at each site. Although the inspection reports include findings, conclusions, and recommendations, the intent is to identify areas for future in-depth investigation. The Grand Jury found that although the facilities run smoothly and the correctional officers do an excellent job, the lack of medical/mental health services at Rountree contribute to the overcrowding at the Main Jail. In addition, vocational and educational programs which are essential for inmate rehabilitation have been reduced among all facilities because of budget constraints.

### **Definitions**

**Capacity:** The number of inmates each detention facility was built to hold (rated capacity) or the number of inmates that can safely be housed in the facility (maximum capacity).

**Commissary/Canteen:** The place where inmates can purchase goods and toiletry items while in custody. Inmates may request individuals from outside the jail to put money in their account or can earn credits by attending classes or working in the jail to buy items.

**County Jail:** A jail facility operated by the County Sheriff's Office to hold un-sentenced prisoners suspected of felony or misdemeanor crimes and sentenced prisoners facing a term of one year or less.

**Electronic Monitoring:** A program run by the Probation Department in which the offenders are fitted with an ankle bracelet programmed to alert the Probation Department of their whereabouts.

**Felony:** A major crime punishable by confinement of one year or up to the death penalty.

**General Educational Development (GED):** A group of tests that cover five subject areas which when passed certify that the taker has an American high school level of academic skills. The GED is sometimes referred to as a **General Equivalency Diploma** or **General Education Diploma**.

**Gemma:** A program provided by the Community Action Board of Santa Cruz County, Inc., dedicated to preparing women in jail for their reentry into society and to reunite with their families. The program provides diverse life skills classes to help prevent falling into the recidivism cycle.

**Infirmary:** A healthcare unit set up and operated for the purpose of caring for inmates who need skilled nursing care but are not in need of hospitalization or placement in a licensed nursing facility, and whose care cannot be managed safely in an outpatient setting.

**Isolation Cell:** An isolated room in which the walls and floors are covered in a rubber material. Inmates who present a serious danger to themselves can be housed in this room and are monitored by a surveillance camera and visited by staff every fifteen minutes.

**Medium Security:** A locked facility in a dorm-like setting, rather than individual cells, for inmates whose crime and criminal history do not pose a high security risk.

**Minimum Security:** An unlocked facility for inmates whose crime and criminal history pose very little security risk.

**Misdemeanor:** A less serious crime punishable by confinement in a County jail normally for a period of one year or less, and/or probation

**Norteños:** A term referring to a coalition of Latino gangs in Northern California affiliated with Nuestra Familia.

**“O” Unit:** The observation unit that includes rooms within the medical unit where inmates who are physically or mentally ill are monitored both by video and medical staff.

**“P” Unit:** A coveted housing area with fewer restrictions for inmates who agree to work in the kitchen, laundry, et cetera.

**Parole:** A condition of a sentence whereupon a person convicted of a felony is closely supervised by an agent (Parole Officer) of the California Department of Corrections and Rehabilitation after being released from prison.

**Parole Hold:** Parolees are placed in custody in the County jail by his/her parole officer for violating the conditions of parole or for committing a new crime. A hearing is held while the person is in custody to determine the disposition of the parole violation

**Plastic Boats:** Used as beds for inmates when the population exceeds the maximum capacity of the facility. The boat-shaped plastic bed sits directly on the floor within a cellblock.

**Prison:** A place of confinement to house persons convicted of a felony.

**Sally Port:** A relatively small controlled space often remotely monitored in which the entrance is protected in some way. In the case of correctional facilities, the middle space between two doors of the sally port can be monitored for movement and number of persons, materials, and in some cases, vehicles. The structure enhances the safety of persons and property occupying the larger structure connected to the port.

**Sobriety Cell:** A room used if a newly arrested individual needs time to sober up before going through the booking process.

**Social Model:** A holistic approach to developing positive social behavior through providing opportunities to enhance self-worth and self-esteem. The model fosters a sense of belonging to the community which makes inmates less likely to succumb to anti-social behavior and become candidates for recidivism. The development of healthy social habits is the primary focus.

**Sureños:** A term referring to a coalition of Latino gangs who originally were members of La Eme also known as the Mexican Mafia.

**Title 15:** California State minimum jail standards for operation and administration of detention facilities covering classification of inmates, safety issues, educational programs, disciplinary guidelines, and medical services.

**Title 24:** California State minimum standard regulations for the physical plant, furnishings, and equipment for local correctional facilities.

**Ward:** An offender who is under the age of eighteen years whose case is within the jurisdiction of the Juvenile Court.

**Work Extension Program:** Low risk inmates live and work offsite for the last 30 days of their sentence.

**Work Furlough:** A joint program with the Probation Department in which inmates work and/or attend school offsite, returning to the facility at night.

**Work Release Program:** A program that allows individuals meeting certain criteria to serve their sentences through the performance of community service work projects for up to 60 days. If the court has recommended detainees for Work Release they may apply for the program to determine if they meet criteria established by the Sheriff's Office. Participants pay a one-time \$52.00 application fee and \$10.25 for each day of the sentence.

## **Background**

The Grand Jury is required by statute to inspect all correctional facilities in the county each year. There are seven facilities in six locations to serve incarcerated individuals.

The Santa Cruz County Sheriff's Office operates the Main Jail, Blaine Street Women's Facility, Rountree Minimum/Medium Detention Facility, and the Court Holding Cells in Santa Cruz and Watsonville. The Main Jail, opened in 1981, provides maximum-security units and has the capacity to hold up to 311 detainees. Adjacent to the Main Jail is the Blaine Street Women's Facility, opened in 1984. Blaine is a minimum-security jail for women who are very low security risks. Women who do not meet the criteria for the Blaine facility remain in the Main Jail.

Rountree Minimum/Medium Detention Facility is a less restrictive detention center that houses two classifications of inmates: minimum risk and medium risk. Nonviolent offenders are placed at the Rountree facility and often are there for one year or less or until sentenced. Minimum risk inmates can qualify for work extension programs or work release programs. Minimum and medium inmates are segregated. Until January 2010, the minimum and medium risk inmates were housed in separate sections at one facility. However, in a cost saving measure, the minimum risk inmates were moved to the medium risk location for housing.

Finally, the Sheriff's Office operates two holding facilities in the county. Santa Cruz Holding facility is located below the County court building and is commonly termed the "tomb." In Watsonville, a newer facility within the courthouse is considered "the jewel of Santa Cruz County." The facility incorporates state of the art technology and the highest level of safety.

The County Probation Department operates Juvenile Hall, established in 1968. Youth in Juvenile Hall are between the ages of 13 and 18. Teenagers are assigned to the facility if public and personal safety issues escalate to the level that home release is not feasible. Detainees also are placed in Juvenile Hall if there is a possibility that they will not keep a court appearance.

Located in Santa Cruz County is Camp 45, a minimum security camp designed to provide fire fighting and conservation services in the local area. The California Correctional Center in Susanville, California, has a joint arrangement with CAL FIRE to operate the facility. Camp 45 is within the boundaries of Santa Cruz County but not under the jurisdiction of county government and under no obligation to respond to the Santa Cruz County Grand Jury findings and recommendations.

## **Scope**

The 2009-2010 Grand Jury considered various methods of gathering information on each correctional facility. It was decided this year's report would be an inspection rather than an investigation. An inspection is a review of conditions of a facility based on specific standards while an investigation typically is an in-depth study of conditions with an attempt to determine the reasons for any problems discovered.

A template was created for each site to track the information gathered through both observations

and interviews. The inspection criteria were gleaned from an inspection form suggested by the California Grand Jurors' Association and CSA. Categories for inspection included:

- Classification process
- Staffing
- Condition of grounds
- Condition of exterior/interior of buildings
- Types of cells/housing
- Inmate orientation
- Meals/nutrition
- Inmate appearance/clothing
- Educational and vocational programs
- Discipline and inmate grievances
- Correspondence available to inmates
- Visitation policies

All Grand Jury members were invited to attend the initial inspections of each site followed by three Criminal Justice committee members returning for additional visits. The Grand Jury inspected the holding cells once and the other facilities twice. During and in addition to the site visitations, the jurors did the following:

- Reviewed previous Grand Jury jail reports dating back to 2004-2005
- Interviewed correctional officers, staff
- Interviewed inmates in some facilities
- Created individualized questionnaires for each facility to gather additional information not obtained during the onsite visits
- Reviewed Title 15 and Title 24 which pertain to the construction, operation and administration of correctional facilities
- Reviewed web sites regarding detention facilities on both the County and State level
- Reviewed jail population reports for the county
- Communicated via email and telephone with facility management throughout the inspection process

***Jail Reports Index***

Santa Cruz County Main Jail	71
Blaine Street Women's Facility	80
Rountree Minimum/Medium Correctional Facility	89
Santa Cruz Court Holding Facility	98
Watsonville Court Holding Facility	102
Santa Cruz Juvenile Hall	106
Camp 45 – Inmate Fire Camp	117
Composite Table of Required Responses	126

## Santa Cruz County Grand Jury 2009-2010 Correctional Facility Inspection Report

<b>Facility Name:</b> <b>SANTA CRUZ COUNTY MAIN JAIL</b>	<b>Inspection Date(s):</b> September 15, 2009 January 12, 2010
<b>Address:</b> 259 Water Street Santa Cruz, CA 95060	<b>Rated Capacity:</b> 311 <b>Occupancy:</b> 338 (September 15, 2009)
<b>Background:</b> <p>The Main Jail, opened in 1981, is located at 259 Water Street in Santa Cruz. It is the only detention facility in the county that provides maximum security units. Constructed of reinforced concrete and containing 70,000 square feet, the facility has a rated capacity of 311. The jail is completely under the management of the Santa Cruz County Sheriff's Office.</p> <p>In addition to the annual mandated inspection by the Grand Jury, the Main Jail also undergoes additional inspections by the following:</p> <ul style="list-style-type: none"> <li>• State Corrections Standards Authority every two years</li> <li>• State Fire Marshal every two years</li> <li>• Santa Cruz County Environmental Health Officer every year</li> </ul>	
<b>Findings:</b> <p><b>F1.</b> At the time of this inspection, there were five unfilled correctional officer positions due to budget constraints.</p> <p><b>F2.</b> The mental health of inmates is handled by medications, the social model, counseling, and behavior modification. Mental health services are limited due to a shortage of trained mental health professionals to serve the needs of so many inmates.</p> <p><b>F3.</b> On the two occasions that the Grand Jury toured the Main Jail, it found boxes of supplies stored in the hallways. The boxes blocked the visibility of the fire alarm.</p>	
<b>Conclusions:</b> <p><b>C1.</b> The shortage of correctional officers hinders the individual care and progress of inmates and overburdens the workload of the current correctional officers.</p> <p><b>C2.</b> Reduction of recidivism is possible if there are alternatives for mental health inmates such as appropriate medications and behavioral programs.</p> <p><b>C3.</b> The Main Jail does not have adequate storage for supplies. Supplies are stored in areas that create a hazard to staff and inmates.</p>	

**Recommendations:**

**R1.** The Santa Cruz County Sheriff's Office and the Santa Cruz County Board of Supervisors should develop a plan to remedy the shortage of correctional officers in the Main Jail so that the plan can be implemented as funds become available.

**R2.** The Grand Jury recommends that the Sheriff's Office and the Board of Supervisors seek additional funds to increase mental health services for inmates.

**R3.** The Sheriff's Office and the Board of Supervisors should solve the storage problem at the Main Jail by finding an appropriate place to house supplies or by purchasing additional storage space.

**Commendations:**

**1.** The Grand Jury commends the staff at the Main Jail for creating a culture in which strict behavioral guidelines are balanced with dignity and respect.

**2.** The Grand Jury commends the staff at the Main Jail for their positive attitude despite continually having to do more with less.

**3.** The Grand Jury also commends the staff at the Main Jail for grouping inmates by degree of sociability and safety potential rather than by ethnicity.

**4.** The Grand Jury commends the mental health staff for their exceptional dedication to the treatment of inmates with mental health issues.

**Responses Required**

<b><i>Respondent</i></b>	<b><i>Findings</i></b>	<b><i>Recommendations</i></b>	<b><i>Respond Within/ Respond By</i></b>
Santa Cruz County Board of Supervisors	F1 – F3	R1 – R3	60 days September 1, 2010
Santa Cruz County Sheriff's Office	F1 – F3	R1 – R3	60 days September 1, 2010



<b>AREA INSPECTED/REVIEWED</b> (Please Check)		
<u>Quality of Life</u>	<u>Programs</u>	<u>Persons Interviewed</u>
<input checked="" type="checkbox"/> Physical Plan	<input checked="" type="checkbox"/> Educational	<input checked="" type="checkbox"/> Inmates
<input checked="" type="checkbox"/> Meals Nutrition	<input type="checkbox"/> Vocational	<input checked="" type="checkbox"/> Facility Manager
<input checked="" type="checkbox"/> Mental Health	<input type="checkbox"/> Community Services	<input checked="" type="checkbox"/> Medical
<input checked="" type="checkbox"/> Physical/Dental Health	<input type="checkbox"/> Domestic Violence	<input checked="" type="checkbox"/> School Staff
<input checked="" type="checkbox"/> Religious Services	<input checked="" type="checkbox"/> Victim/Gang Awareness	<input checked="" type="checkbox"/> Mental Health Staff
<input checked="" type="checkbox"/> Visiting	<input checked="" type="checkbox"/> Substance Abuse	<input checked="" type="checkbox"/> Line Staff
<input checked="" type="checkbox"/> Volunteer Involvement	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Food Services Staff
<input type="checkbox"/> Other		<input type="checkbox"/> Other

**GENERAL INFORMATION**

**What is the rated capacity of the facility?**

311.

**Has the facility exceeded capacity since the last inspection?**

Yes, on 14 out of 15 random examinations of daily population analysis reports.

**What is the inmate classification system? Describe:**

All inmates are classified immediately after being booked. Classification is determined through an interview process based on six questions. Inmates are not segregated by race or gang affiliation.

**Since the last inspection indicate the following:**

- o Number of suicides: 0
- o Number of attempted suicides: 0
- o Number of deaths from other causes: 0
- o Number of escapes: 0

**Date of last fire/emergency drill:** October 2008

### **LOCAL INSPECTIONS**

Fire Inspection Conducted:	<input checked="" type="checkbox"/> Date: October 2008
Medical/Mental Health:	<input checked="" type="checkbox"/> Date: September 2009
Environmental Health:	<input checked="" type="checkbox"/> Date: June 2009
Nutritional Health:	<input checked="" type="checkbox"/> Date: March 2009
Corrections Standards Authority:	<input checked="" type="checkbox"/> Date: June 2009
Other (Describe):	<input type="checkbox"/> Date:

### **STAFFING**

**Is there enough staff to monitor inmates?**

Yes; however, five correctional officer positions currently are unfilled due to budget constraints.

**Does staff communicate in language that an inmate can understand?**

Yes.

**Diversity of staff:**

Primarily Caucasian and Latino.

**Impression of staff/inmate interactions:**

Very good. Conspicuous mutual respect.

### **CONDITION OF GROUNDS**

**Lawns, recreations area, blacktop, asphalt, other:**

Excellent.

### **EXTERIOR OF BUILDING(S)**

**General conditions, paint, roof, drains/gutters, other:**

Good.

### **INTERIOR OF BUILDING(S)**

**Walls, paint, floors, drains, plumbing fixtures working, air vents, windows:**

Generally good. Several leaks in ceiling areas, however.

**Are cleaning fluids and chemicals labeled and safely stored?**

Yes.

**Weapons locker present:**

Yes.

**Recreation/sports equipment:**

Available in designated areas.

**Are the hallways clear, are doors propped open or closed?**

Boxes of supplies in hallway blocked view of fire alarm.

**Holding areas (cells/rooms) [if present] have access to drinking water and toilet?**

Yes.

**Are there individual cells/rooms, or dormitories?**

Cell blocks; P-Unit: a coveted housing area with fewer restrictions for inmates willing to work (e.g., kitchen, laundry); O-Unit: a highly restrictive housing area for inmates requiring strict monitoring for medical and/or psychological issues.

**Beds – type of bed and 12 inches off the floor:**

Metal/Cement framed beds 12 inches off the floor. Plastic "boats" placed on floor and used as beds as needed when above the rated capacity.

**Adequate lighting:**

Yes.

**Temperature:**

Average: 68 degrees.

**INDIVIDUAL CELLS/ROOMS**

**Conditions of walls:**

Good.

**Personal possessions allowed in cell/room (art, books, et cetera):**

Yes.

**Graffiti present:**

No.

**Ample bedding:**

Yes.

**ORIENTATION OF INMATES**

**Are inmates oriented to rules and procedures?**

Yes.

**Are rules and grievance procedures posted?**

Yes.

**Are rules and grievance procedures understood by inmates?**

Comprehension check is made after presentation at intake.

**Number inmates interviewed:** 4

**Comments:**

Comments ranged from appreciation of the atmosphere of mutual respect to complaints about not receiving requested medication or the food being only okay.

**MEALS/NUTRITION**

**The kitchen area – Is it clean? Are knives and chemicals locked?**

Yes, clean and orderly. Knives and chemicals are locked up.

**Have the inmates working in the kitchen been trained?**

Yes. The majority of kitchen staff is from the Blaine Street Women's Facility across the street from the Main Jail.

**Are meals served in the cell, dayroom, or at a central cafeteria?**

Cells.

**Are inmates allowed to converse during meals?**

Yes.

**Length of time allowed for eating:**

30 Minutes.

**PERSONAL APPEARANCE OF INMATES**

**What is appearance of inmates (dirty, unkempt, well groomed, et cetera)?**

Generally neat and clean.

**Showers – Frequency, privacy, maintained, supervised by staff?**

Showers are allowed any time inmates are out of their cells, but only one person may shower at a time.

**Are there any reported assaults by inmates on inmates?**

Yes.

**Condition of clothing (does the clothing fit, appropriate for weather, etc)?**

Good condition and appropriate. The clothing is color coded: orange for the general population, yellow for those in lockdown status, and red for the female population.

**PROGRAMS**

**Exercise inside or outside? How frequently is it offered? How much time is each inmate offered? Do men get more exercise time than women?**

There is an enclosed exercise area within each unit. Inmates are allowed daily exercise during daylight hours depending on disciplinary status.

**Are there clergy available to inmates on request? Is there access to religious services?**

Clergy is available on request and religious services are available.

**Are anger management and other applicable programs available?**

Yes.

**Are medical services available? How frequently is mental health staff onsite? How long do inmates wait to be seen?**

Medical services are available from M.D., R.N., and L.V. N. Medical services are available 24 hours a day. Emergency and more serious medical cases are transferred to Dominican Hospital Emergency Room. Mental health staff is available 24 hours a day.

**Are vocational classes available? If so, what types (cooking, gardening, painting, computers, et cetera)?**

Vocational classes are not offered. Life skills classes are offered.

**Is there a program to involve community volunteers?**

Friends Outside is a community volunteer support program that helps with the daily needs of inmates such as paying bills, running errands, and buying stamps.

**Is there a work program?**

No.

**Other:**

## ***DISCIPLINE OF INMATES***

**How often is discipline enacted? What is the range of discipline options?**

Discipline is enacted as needed. The range of options include: confinement to room; withdrawal of television viewing privileges; withdrawal of access to coffee pot; placement on the Loaf Diet, which is a baked loaf consisting of nonfat dry milk, grated potato, chopped carrots, tomato juice, cabbage, oil, whole wheat flour, salt, onion, egg, red beans, chili powder, and a protein (beef, turkey, or Textured Vegetable Protein); loss of visitation privileges.

## ***GRIEVANCES***

**What are the most common types of grievances filed by inmates? Is there a record kept based on type and number?**

The most common grievances relate to food and medical issues. Records are kept based on type and frequency.

## **CORRESPONDENCE**

**Is there limited free postage to inmates without money?**

Yes.

**Incoming/outgoing – are inmates aware that mail can be read?**

Yes.

**Confidential correspondence to attorneys, legislators, CSA, et cetera – How is it handled?**

Confidential correspondence is checked only for contraband.

**Do inmates have access to telephones? What are the restrictions?**

Inmates have access to telephones but may be restricted due to disciplinary status.

## **VISITATION**

**Is there adequate space and privacy? Convenient times or accommodations to family work schedules, et cetera?**

On visitation days family members access inmates one of three ways: 1) directly through a metal screen; 2) by telephone but separated by a window; 3) weekend visit in a room with no physical contact. Visits can be arranged to accommodate the work schedules of families. The extent of visitation privileges is determined by inmate behavior.

**Are there provisions for special visits with attorneys and clergy?**

Yes.

**Does staff supervise visits?**

Yes.

**Do all inmates have access to visiting? – If not give reasons:**

Inmates can lose visitation privileges for disciplinary reasons.

## **EDUCATIONAL PROGRAMS**

**College levels, high school level, other:**

High school GED is the maximum level of educational classes offered to inmates.

**Name of school district providing educational services:**

Santa Cruz City Unified School District Adult Education

**Number of teachers – full time, part-time, substitutes:**

0 paid teachers; 2 part-time volunteer teachers.

**Number of inmates and in what types of educational programs:**

The number varies with the census; basic GED requirements are the core of the curricula.

**Atmosphere of classroom(s):**

Professional and courteous.

**Are there adequate supplies (books, paper, computers, et cetera)?**

Yes.

**Are activities and coursework assigned by teachers?**

Yes.

**Relationship between staffs of educational program staff and facility staff:**

Excellent.

## Santa Cruz County Grand Jury 2009-2010 Correctional Facility Inspection Report

<b>Facility Name:</b> <b>BLAINE STREET WOMEN'S FACILITY</b>	<b>Inspection Date(s):</b> September 15, 2009 February 2, 2010
<b>Address:</b> 141 Blaine Street Santa Cruz, CA	<b>Rated Capacity:</b> 32 <b>Occupancy:</b> 14
<b>Background:</b> Opened in 1984, Blaine Street is a minimum security correctional facility for women who have been classified as very low security risks. Those not meeting this criterion are held at the Main Jail, which is across the street from the rear entrance to the facility. The proximity to the Main Jail has provided mutual advantages. The medical resources and supplies at the Main Jail are available to the women at the Blaine Street facility. The women, on the other hand, provide assistance with cooking responsibilities at the Main Jail. The reciprocal relationship has been appreciated over the years.	
<b>Findings:</b> <b>F4.</b> While the officers had been on weekly rotations to monitor and maintain order at the facility, currently the Sheriff's Office has ended the rotation and a permanent officer has been assigned to the site. <b>F5.</b> Inmates at Blaine Street attend classes at the Main Jail. However, the classroom space there is divided by an accordion partition and the classrooms often are noisy. Additionally, the classes for women are limited to basic education and life skills.	
<b>Conclusions:</b> <b>C4.</b> The presence of a permanent officer onsite is a significant improvement, especially in the areas of employee-inmate relations and inmate accountability. There is more stability and consistency because inmates are clearer on expectations. <b>C5.</b> Improving the classroom space and the curriculum for women inmates would provide a better learning environment and perhaps enable the women to learn skills that would be useful to them when they are no longer incarcerated.	
<b>Recommendations:</b> <b>R4.</b> The Santa Cruz County Sheriff's Office should continue the strategy of having a permanent officer on site. <b>R5.</b> The Sheriff's Office and the Santa Cruz County Board of Supervisors should allocate funds to create a classroom and expand the curriculum to include more general education classes and job-training skills.	



**Commendations:**

5. The Grand Jury commends the staff at the Blaine Street Women's Facility for its professional and competent manner of running the facility.
6. The Grand Jury commends the staff for maintaining a clean and orderly computer room.
7. The Grand Jury commends the staff for accessing the Gemma program.

**Responses Required**

<i>Respondent</i>	<i>Findings</i>	<i>Recommendations</i>	<i>Respond Within/ Respond By</i>
Santa Cruz County Board of Supervisors	F5	R5	60 days September 1, 2010
Santa Cruz County Sheriff's Office	F4, F5	R4, R5	60 days September 1, 2010

<b>AREA INSPECTED/REVIEWED</b> (Please Check)		
<u>Quality of Life</u>	<u>Programs</u>	<u>Persons Interviewed</u>
<input checked="" type="checkbox"/> Physical Plan <input checked="" type="checkbox"/> Meals Nutrition <input checked="" type="checkbox"/> Mental Health <input type="checkbox"/> Physical/Dental Health <input checked="" type="checkbox"/> Religious Services <input checked="" type="checkbox"/> Visiting <input type="checkbox"/> Volunteer Involvement <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Educational <input checked="" type="checkbox"/> Vocational <input type="checkbox"/> Community Services <input type="checkbox"/> Domestic Violence <input type="checkbox"/> Victim/Gang Awareness <input checked="" type="checkbox"/> Substance Abuse <input type="checkbox"/> Other	<input type="checkbox"/> Inmates <input checked="" type="checkbox"/> Facility Manager <input type="checkbox"/> Medical <input checked="" type="checkbox"/> School Staff <input type="checkbox"/> Mental Health Staff <input type="checkbox"/> Line Staff <input type="checkbox"/> Food Services Staff <input type="checkbox"/> Other

**GENERAL INFORMATION**

**What is the rated capacity of the facility?**

32

**Has the facility exceeded capacity since the last inspection?**

Yes.

**What is the inmate classification system? Describe:**

All inmates are classified immediately after being booked. Classification is determined through an interview process based on six questions. Inmates are not segregated by race or gang affiliation.

**Since the last inspection indicate the following:**

- o Number of suicides: 0
- o Number of attempted suicides: 0
- o Number of deaths from other causes: 0
- o Number of escapes: 1

**Date of last fire/emergency drill: January 2010**

**LOCAL INSPECTIONS**

Fire Inspection Conducted:	<input checked="" type="checkbox"/> Date: March 2009
Medical/Mental Health:	<input checked="" type="checkbox"/> Date: September 2009
Environmental Health:	<input checked="" type="checkbox"/> Date: June 2009
Nutritional Health:	<input checked="" type="checkbox"/> Date: March 2009
Corrections Standards Authority:	<input checked="" type="checkbox"/> Date: June 2009
Other (Describe):	<input type="checkbox"/> Date:

**STAFFING**

**Is there enough staff to monitor inmates?**

Yes. Moreover, the assignment of permanent officers rather a system of rotating officers has produced postive results.

**Does staff communicate in language that an inmate can understand?**

Yes.

**Diversity of staff:**

Mostly Caucasian or Latino.

**Impression of staff/inmate interactions:**

Humane and mutually respectful.

**CONDITION OF GROUNDS**

**Lawns, recreations area, blacktop, asphalt, other:**

Generally neat and clean. Patio benches showed some signs of deterioration.

**EXTERIOR OF BUILDING(S)**

**General conditions, paint, roof, drains/gutters, other:**

Clean and in good repair.

**INTERIOR OF BUILDING(S)**

**Walls, paint, floors, drains, plumbing fixtures working, air vents, windows:**

Neat and clean.

**Are cleaning fluids and chemicals labeled and safely stored?**

Yes.

**Weapons locker present:**

No.

**Recreation/sports equipment:**

Yes.

**Are the hallways clear, are doors propped open or closed?**

Hallways are clear. Doors are closed.

**Holding areas (cells/rooms) [if present] have access to drinking water and toilet?**

Yes.

**Are there individual cells/rooms, or dormitories?**

Yes.

**Beds – type of bed and 12 inches off the floor:**

Bunk 12 inches off the floor.

**Adequate lighting:**

Yes.

**Temperature:**

68 degrees.

***INDIVIDUAL CELLS/ROOMS***

**Conditions of walls:**

Clean.

**Personal possessions allowed in cell/room (art, books, et cetera):**

Yes.

**Graffiti present:**

No.

**Ample bedding:**

Yes.

***ORIENTATION OF INMATES***

**Are inmates oriented to rules and procedures?**

Yes.

**Are rules and grievance procedures posted?**

Yes.

**Are rules and grievance procedures understood by inmates?**

Yes.

**Number inmates interviewed: 0**

**Comments:**

Few inmates were present during the visits. They were either working or attending classes.

**MEALS/NUTRITION**

**The kitchen area – Is it clean? Are knives and chemicals locked?**

Yes.

**Have the inmates working in the kitchen been trained?**

Yes.

**Are meals served in the cell, dayroom, or at a central cafeteria?**

Central cafeteria.

**Are inmates allowed to converse during meals?**

Yes.

**Length of time allowed for eating:**

30 minutes.

**PERSONAL APPEARANCE OF INMATES**

**What is appearance of inmates (dirty, unkempt, well groomed, et cetera)?**

Neat.

**Showers – Frequency, privacy, maintained, supervised by staff?**

Showers are allowed daily. The showers are maintained by the inmates. Inmates are unsupervised while using the showers.

**Are there any reported assaults by inmates on inmates?**

Yes.

**Condition of clothing (does the clothing fit, appropriate for weather, etc)?**

Clothing is clean.

**PROGRAMS**

**Exercise inside or outside? How frequently is it offered? How much time is each inmate offered? Do men get more exercise time than women?**

Exercise is available inside and outside, and it is offered daily during daylight hours. Inmates have substantial flexibility on how much time they devote to exercising.

**Are there clergy available to inmates on request? Is there access to religious services?**

Yes, and there also are religious services.

**Are anger management and other applicable programs available?**

Yes.

**Are medical services available? How frequently is mental health staff onsite? How long do inmates wait to be seen?**

Yes. Mental health staff is available everyday. Waiting time depends on the severity of the condition that needs attention.

**Are vocational classes available? If so, what types (cooking, gardening, painting, computers, et cetera)?**

Yes, a computer class is available. Parenting skills are learned in the Gemma program, named after a plant bud that blossoms. The hope is that through learning good parenting and social skills, the inmates also will "blossom." Generally two topics are covered each week. On the day of the Grand Jury inspection inmates were receiving instruction on writing a resume and interviewing skills.

**Is there a program to involve community volunteers?**

Yes, Friends Outside.

**Is there a work program?**

Yes

**Other:**

## ***DISCIPLINE OF INMATES***

**How often is discipline enacted? What is the range of discipline options?**

Inmates needing discipline are transported to the Main Jail.

## ***GRIEVANCES***

**What are the most common types of grievances filed by inmates? Is there a record kept based on type and number?**

The most common grievances focus on the food and medical issues.

## ***CORRESPONDENCE***

**Is there limited free postage to inmates without money?**

Yes.

**Incoming/outgoing – are inmates aware that mail can be read?**

Yes.

**Confidential correspondence to attorneys, legislators, CSA, et cetera – How is it handled?**

This correspondence is checked for contraband only.

**Do inmates have access to telephones? What are the restrictions?**

Yes, unless the privilege has been removed as a disciplinary action.

**VISITATION**

**Is there adequate space and privacy? Convenient times or accommodations to family work schedules, et cetera?**

Yes, there is a community room and a garden area providing adequate space and privacy. Weekends are set aside for visitations, but modifications are possible to accommodate the families' work schedules.

**Are there provisions for special visits with attorneys and clergy?**

Yes.

**Does staff supervise visits?**

Yes.

**Do all inmates have access to visiting? – If not give reasons:**

Yes.

**EDUCATIONAL PROGRAMS**

**College levels, high school level, other:**

No higher than high school level. GED classes are offered.

**Name of school district providing educational services:**

Santa Cruz City Adult Education Program.

**Number of teachers – full time, part-time, substitutes:**

5 paid teachers; 2 volunteer teachers. All teachers are part-time.

**Number of inmates and in what types of educational programs:**

All inmates participate in the GED program. Other classes open to all inmates are: 1) a writing class provided by students from UCSC, 2) a class on arts and film provided by students from UCSC, 3) a computer class, 4) knitting and crocheting, 5) substance abuse, 6) 12-Step alcohol and drug programs, 7) nondenominational religious studies, 8) yoga, and 9) a class on life after release from custody called "Getting Out and Staying Out" provided by the community volunteer group Friends Outside.

**Atmosphere of classroom(s):**

Professional, attentive, mutual respect.

**Are there adequate supplies (books, paper, computers, et cetera)?**

Yes.

**Are activities and coursework assigned by teachers?**

Yes.

**Relationship between staffs of educational program staff and facility staff:**

Mutually appreciative.



## Santa Cruz County Grand Jury 2009-2010 Correctional Facility Inspection Report

<b>Facility Name:</b> <b>ROUNTREE MINIMUM/MEDIUM CORRECTIONAL FACILITY</b>	<b>Inspection Date(s):</b> September 3, 2009 January 14, 2010
<b>Address:</b> 90/100 Rountree Lane Watsonville, CA 95076	<b>Rated Capacity:</b> 110 <b>Occupancy:</b> 109 (1/14/10)
<b>Background:</b> <p>The Rountree correctional facility houses two classifications of male inmates: minimum risk and medium risk. Rountree inmates are nonviolent offenders and most have been sentenced to a year or less. The minimum risk inmates are not considered to pose a threat to other inmates and do not possess a high level of criminal sophistication. These inmates can qualify for the Work Extension Program or Work Release Program. The medium risk inmates require incarceration and/or segregation from other inmates but do not require the level of maximum security found at the Main Jail. Many Rountree inmates are awaiting trial or sentencing.</p> <p>In early January 2010, minimum security inmates were moved into the medium risk facility for housing. The Grand Jury visited the combined facility on January 14, 2010, and this inspection report is based on the newly restructured, combined facility.</p>	
<b>Findings:</b> <p><b>F6.</b> In January 2010, in a cost saving measure, minimum security inmates were moved into the medium risk facility for housing. The minimum risk facility (commonly referred to as “The Farm”) remains open to minimum security inmates for day activities such as GED classes and auto body classes.</p> <p><b>F7.</b> Medical services are not available at the Rountree facility. Emergency medical cases are transported to local Doctors on Duty or Watsonville Community Hospital. Mental health professionals are available on an on-call basis. Inmates requiring mental health prescription medication cannot be housed at Rountree due to lack of medical personnel.</p>	
<b>Conclusions:</b> <p><b>C6.</b> The conjoining of the two facilities was conducted in an efficient manner causing minimal disruption and optimal results.</p> <p><b>C7.</b> Lack of medical and mental health treatment at the Rountree facility limits the type of inmate who can be housed at the facility and contributes to the overcrowding of the Main Jail</p>	

<p><b>Recommendations:</b></p> <p><b>R6.</b> The Santa Cruz County Sheriff’s Office should assign medical personnel to Rountree to administer medications. This would allow inmates who are housed at the Main Jail because they need medication, but who otherwise would qualify for Rountree, to be transferred to that facility, which perhaps would be a better setting for them and also ease overcrowding at the Main Jail.</p>
<p><b>Commendations:</b></p> <p><b>8.</b> The Grand Jury commends the Rountree staff and correctional officers for the smooth transition during the combination of the minimum and medium detention facilities. The general well-being and safety of the inmates, staff, and correctional officers remained a priority and daily operations were not disrupted.</p>

**Responses Required**

<b>Respondent</b>	<b>Findings</b>	<b>Recommendations</b>	<b>Respond Within/ Respond By</b>
Santa Cruz County Board of Supervisors	F7	R6	60 days September 1, 2010
Santa Cruz County Sheriff’s Office	F7	R6	60 days September 1, 2010

<b>AREA INSPECTED/REVIEWED</b> (Please Check)		
<u>Quality of Life</u>	<u>Programs</u>	<u>Persons Interviewed</u>
<input checked="" type="checkbox"/> Physical Plan	<input checked="" type="checkbox"/> Educational	<input checked="" type="checkbox"/> Inmates
<input checked="" type="checkbox"/> Meals Nutrition	<input checked="" type="checkbox"/> Vocational	<input checked="" type="checkbox"/> Facility Manager
<input checked="" type="checkbox"/> Mental Health	<input type="checkbox"/> Community Services	<input type="checkbox"/> Medical
<input checked="" type="checkbox"/> Physical/Dental Health	<input checked="" type="checkbox"/> Domestic Violence	<input checked="" type="checkbox"/> School Staff
<input checked="" type="checkbox"/> Religious Services	<input type="checkbox"/> Victim/Gang Awareness	<input type="checkbox"/> Mental Health Staff
<input checked="" type="checkbox"/> Visiting	<input checked="" type="checkbox"/> Substance Abuse	<input checked="" type="checkbox"/> Line Staff
<input checked="" type="checkbox"/> Volunteer Involvement	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Food Services Staff
<input checked="" type="checkbox"/> Other		<input type="checkbox"/> Other

**GENERAL INFORMATION**

**What is the rated capacity of the facility?**

110.

**Has the facility exceeded capacity since the last inspection?**

No.

**What is the inmate classification system? Describe:**

Inmates are classified at the Main Jail prior to being incarcerated at Rountree.  
(See section under Classification Section in Main Jail report for detailed description.)

**Since the last inspection indicate the following:**

- o Number of suicides: 0
- o Number of attempted suicides: 0
- o Number of deaths from other causes: 0
- o Number of escapes: 0

**Date of last fire/emergency drill: 2009**

### **LOCAL INSPECTIONS**

Fire Inspection Conducted:  Date: 2009  
Medical/Mental Health:  Date: N/A  
Environmental Health:  Date: 2009  
Nutritional Health:  Date: 2009  
Corrections Standards Authority:  Date: 2009  
Other (Describe):  Date:

### **STAFFING**

**Is there enough staff to monitor inmates?**

Yes.

**Does staff communicate in language that an inmate can understand?**

Yes.

**Diversity of staff:**

Caucasian/Latino.

**Impression of staff/inmate interactions:**

Excellent. Staff demonstrated a respectful attitude and conversational style with inmates.

### **CONDITION OF GROUNDS**

**Lawns, recreations area, blacktop, asphalt, other:**

Very good, particularly in outside visitation area for minimum security inmates.

### **EXTERIOR OF BUILDING(S)**

**General conditions, paint, roof, drains/gutters, other:**

Excellent.

### **INTERIOR OF BUILDING(S)**

**Walls, paint, floors, drains, plumbing fixtures working, air vents, windows:**

Very good. Clean and well maintained. No graffiti present.

**Are cleaning fluids and chemicals labeled and safely stored?**

Yes.

**Weapons locker present:**

Yes.

**Recreation/sports equipment:**

Basketball, ping-pong within both cell units. Two guitars are available.

**Are the hallways clear, are doors propped open or closed?**

Yes.

**Holding areas (cells/rooms) [if present] have access to drinking water and toilet?**

Yes.

**Are there individual cells/rooms, or dormitories?**

There are two dormitories with bays for bunks referred to as Unit R and Unit S. One unit houses medium risk inmates and the other minimum risk inmates.

**Beds – type of bed and 12 inches off the floor:**

Metal beds 12 inches off the floor.

**Adequate lighting:**

There is a great deal of natural light in the units as well as ample artificial lighting.

**Temperature:**

70 - 75 degrees.

**INDIVIDUAL CELLS/ROOMS**

**Conditions of walls:**

Excellent.

**Personal possessions allowed in cell/room (art, books, et cetera):**

No.

**Graffiti present:**

No.

**Ample bedding:**

Yes.

**ORIENTATION OF INMATES**

**Are inmates oriented to rules and procedures?**

Yes.

**Are rules and grievance procedures posted?**

Yes.

**Are rules and grievance procedures understood by inmates?**

Yes.

**Number inmates interviewed:** 6

**Comments:**

The inmates interviewed expressed reasonable satisfaction with their surroundings. Most of them recognized that being incarcerated at Rountree is much preferable to being incarcerated at the Main Jail. One medium security inmate complained that he felt he was not receiving the allotted number of minutes from his telephone card. A correctional officer reiterated to him the way the phone cards work. A disabled medium security inmate dependent on a wheelchair stated that he felt his needs were fully met. A minimum security inmate complained that his aunt had not been allowed to visit on a prior visiting day. It was explained by the attending correctional officer that the rules and procedures for visitation require that visitor requests must be filed in writing every 90 days in order to conduct a proper screening of potential visitors. Individuals on probation are not allowed to visit inmates.

**MEALS/NUTRITION**

**The kitchen area – Is it clean? Are knives and chemicals locked?**

The kitchen is immaculate. Knives and chemicals are locked up.

**Have the inmates working in the kitchen been trained?**

Yes. It is considered a privilege to work in the kitchen. The kitchen is well-maintained and inmates are well-supervised by the chef.

**Are meals served in the cell, dayroom, or at a central cafeteria?**

Central cafeteria. Minimum and medium inmates eat at separate times.

**Are inmates allowed to converse during meals?**

Yes.

**Length of time allowed for eating:**

30 minutes.

**PERSONAL APPEARANCE OF INMATES**

**What is appearance of inmates (dirty, unkempt, well groomed, et cetera)?**

Clean, well groomed.

**Showers – Frequency, privacy, maintained, supervised by staff?**

Showers are allowed daily. There is a privacy wall in the showers. The shower areas are maintained by inmates. A correctional officer is present at all times in the unit.

**Are there any reported assaults by inmates on inmates?**

Yes.

**Condition of clothing (does the clothing fit, appropriate for weather, etc)?**

The jail-issued clothing consists of underwear, t-shirt, outer top, long pants and shorts. Inmates' clothing looked well-maintained and clean.

## PROGRAMS

**Exercise inside or outside? How frequently is it offered? How much time is each inmate offered? Do men get more exercise time than women?**

Exercise is provided inside and outside of each unit and is offered daily. Inmates are allowed to exercise during daylight hours. Both units have an adjacent secure outside area that can be used for basketball and other sport activities. Minimum risk inmates walk to the former minimum security facility for exercise and recreation during the day (8:00 am to dusk) where they have access to volleyball, handball, and outdoor exercise equipment.

**Are there clergy available to inmates on request? Is there access to religious services?**

Yes. A nondenominational service is held each week.

**Are anger management and other applicable programs available?**

No.

**Are medical services available? How frequently is mental health staff onsite? How long do inmates wait to be seen?**

Rountree inmates have access to a physician at the Main Jail who conducts sick call Monday through Friday. There is a nurse on duty at the Main Jail 24/7. Rountree inmates in need of medical care are transported to the Main Jail by van. For medical emergencies, inmates are transferred to a nearby Doctors on Duty clinic or Watsonville Community Hospital. Inmates requiring mental health medication cannot be housed at Rountree due to lack of medical personnel. A staff member commented that the Rountree facility could house more inmates and therefore be more efficiently utilized if medical personnel could be present to distribute psychiatric medication. As it is, minimum risk inmates requiring mental health medication must be housed at Main Jail.

**Are vocational classes available? If so, what types (cooking, gardening, painting, computers, et cetera)?**

Auto body classes and computer classes are available.

**Is there a program to involve community volunteers?**

Yes. Drug and alcohol classes and counseling is offered through volunteers.

**Is there a work program?**

There is both a Work Furlough Program and a Work Extension Program for low risk inmates.

**Other:**

## **DISCIPLINE OF INMATES**

**How often is discipline enacted? What is the range of discipline options?**

Discipline is enacted when a violation is committed by an inmate. Discipline varies in severity. Examples of discipline: written warning, loss of telephone privileges, loss of visitation privileges, good work time credit removed, isolation, transfer to Main Jail.

## **GRIEVANCES**

**What are the most common types of grievances filed by inmates? Is there a record kept based on type and number?**

Inmates file complaints about the number of citations they receive, the canteen, and medical services. All inmate complaints are numbered, responded to and filed at the Main Jail.

## **CORRESPONDENCE**

**Is there limited free postage to inmates without money?**

Yes.

**Incoming/outgoing – are inmates aware that mail can be read?**

Letters are opened in front of the inmates and checked for contraband.

**Confidential correspondence to attorneys, legislators, CSA, et cetera – How is it handled?**

Confidential correspondence is opened in the presence of inmates and checked only for contraband.

**Do inmates have access to telephones? What are the restrictions?**

Yes. There are telephones within the units. Inmates use prepaid telephone calling cards. Incoming and outgoing phone calls are monitored.

## **VISITATION**

**Is there adequate space and privacy? Convenient times or accommodations to family work schedules, et cetera?**

Yes. Six people per inmate are allowed on approved visitors list. Every 90 days inmates must submit a new list for approval. There are different areas for visitation. Medium risk inmate visits are by phone (through window). The common dining area is used for family visits. The minimum inmate visitation area includes a picnic area with lawn, tables and a playground for children. Accommodations can be arranged to meet family work schedules.

**Are there provisions for special visits with attorneys and clergy?**

Yes. Inmates are allowed attorney visits at any time. Private rooms are available for these visits.



**Does staff supervise visits?**

Yes.

**Do all inmates have access to visiting? – If not give reasons:**

All inmates have access to visitation unless the privilege is removed due to a violation.

**EDUCATIONAL PROGRAMS**

**College levels, high school level, other:**

GED is the maximum level of formal education offered. All inmates without a high school degree are required to take GED classes. Correctional officers and educational staff expressed regret that due to budget cuts many classes and programs have been eliminated, e.g., ESL and Parent Education. Records indicate that inmate involvement in educational programs increases the chance for successful re-entry into society.

**Name of school district providing educational services:**

Pajaro Valley Unified School District/Adult Education.

**Number of teachers – full time, part-time, substitutes:**

There are two full time and three part-time paid teachers for GED, computer and autobody. There also are ten part-time volunteer teachers.

**Number of inmates and in what types of educational programs:**

105 across all of the programs.

**Atmosphere of classroom(s):**

Good. The Program Liason officer and teachers are enthusiastic and professional. In one classroom the emergency call button is located at the back of the classroom, on the opposite wall from where the teacher stands, putting him/her at potential risk.

**Are there adequate supplies (books, paper, computers, et cetera)?**

Yes.

**Are activities and coursework assigned by teachers?**

Unknown.

**Relationship between staffs of educational program staff and facility staff:**

Excellent. The correctional officers work daily with the Program Liason officer and program staff.

## Santa Cruz County Grand Jury 2009-2010 Court Holding Inspection Report

<b>Facility Name:</b> SANTA CRUZ COURT HOLDING FACILITY	<b>Inspection Date(s):</b> January 5, 2010
<b>Address:</b> 701 Ocean Street Santa Cruz, CA 95060	<b>Rated Capacity:</b> 78 <b>Occupancy:</b> 50 (daily average)
<b>Background:</b> The Santa Cruz Holding Facility is located in the basement of the Superior Court Building. It is operated by the Santa Cruz County Sheriff's Office. Inmates with scheduled court dates are transferred from their respective correctional facilities and held in the holding cells before their court appearance. The basement area that contains the holding cells is relatively small, dark, and often referred to as "the tomb" by inmates.	
<b>Findings:</b> <b>F8.</b> The Santa Cruz Holding Facility is very old and has only five cells available to separate inmates by classification. The general population cell houses as many as 20 inmates at a time. Rival gangs are separated, with one cell devoted to Sureños members and one cell to Norteños members. Females are placed in one cell, and juveniles, mental health inmates, and special circumstances inmates reside in the fifth cell. The approximate number of custodials per day is 50.	
<b>Conclusions:</b> <b>C8.</b> With a high volume of inmates and only five holding cells, it is a challenge to adequately separate inmates who pose a danger to one another and therefore to staff. Given the configuration of the holding cells, juveniles (particularly those who are affiliated with a gang) are at risk for being influenced by adult gang members.	
<b>Recommendations:</b> <b>R7.</b> The Santa Cruz County Sheriff's Office and the Santa Cruz County Board of Supervisors should develop a plan to update the Santa Cruz Holding Facility and to fully utilize the Watsonville Holding Facility and the Watsonville courthouse to alleviate the overcrowding of certain individual cells in the Santa Cruz Holding Facility.	

**Commendations:**

9. The Grand Jury commends the correctional officers and staff for maintaining a well-controlled environment within Court Holding, particularly given the need to update the facility.

**Responses Required**

<i>Respondent</i>	<i>Findings</i>	<i>Recommendations</i>	<i>Respond Within/ Respond By</i>
Santa Cruz County Board of Supervisors	F8	R7	60 days September 1, 2010
Santa Cruz County Sheriff's Office	F8	R7	60 days September 1, 2010

## **CONDITIONS OF DETENTION**

**Secure non-public access, movement within and egress. If the same entrance is used by both minors and adults, is movement scheduled so that there is no opportunity for contact/communication?**

Great effort is made at all times to keep minors and adults separate and movement is scheduled to keep inmates from different classifications separate.

**Are minors separated from adults once inside court holding area?**

There is a separate cell for juveniles.

**Access to toilets and washing facilities:**

Yes.

**Access to drinking fountain or water:**

Yes.

## **SUPERVISION OF ADULTS**

**Staff training completed? (Including segregation occupants, emergency procedures and planning, and suicide prevention)**

All staff members are well trained and supervised.

**Is there an established classification plan for adults? Is classification information received in a timely manner?**

Yes. Prior to each day that court is in session the holding cell staff receives a classification report for all inmates scheduled for court appearances. After receiving the classification report, they check the data against three different sources for accuracy.

**Is there a suicide prevention program?**

Yes.

**Ability and frequency of staff to supervise adults:**

There are five large, separate, concrete holding cells:  
(1) General population (with as many as 20 inmates in one cell), (2) Sureños, (3) Females, (4) Norteños, (5) Mental health/juvenile/special circumstances. There are frequent and regular checks on all inmates in the holding cells: every 30 minutes for adults, every 15 minutes for juveniles.

**Review of Incident Reports:**

NA.

**Number adults interviewed: 0**

**Comments:**

It was recommended, for safety reasons, that the Grand Jury inspection occur when inmates were not present.

***SUPERVISION OF MINORS***

**Staff training completed? (Including segregation of minors, emergency procedures and planning, and suicide prevention)**

Yes.

**Is there an established classification plan for minors? Is classification information received in a timely manner?**

There is a classification plan for minors. Classification information is received in a timely manner.

**Is there a suicide prevention program?**

Yes.

**Ability and frequency of staff to supervise minors**

Staff check on minors every 15 minutes.

**Review of Incident Reports:**

NA.

**Number minors interviewed: 0**

**Comments:**

Housing juveniles in court holding is infrequent with an average of only three juveniles a month.

## Santa Cruz County Grand Jury 2009-2010 Court Holding Inspection Report

<b>Facility Name:</b> <b>WATSONVILLE COURT HOLDING FACILITY</b>	<b>Inspection Date(s):</b> January 14, 2010
<b>Address:</b> One Second Street Watsonville, CA 95076	<b>Rated Capacity:</b> 48 <b>Occupancy:</b> NA (Average custodials per day: 18)
<b>Background:</b> The Watsonville Holding Facility is located within the new (2008) courthouse at One Second Street. Inmates are transported from their respective correctional facilities to the holding facility on the day of a scheduled court appearance. The facility incorporates state of the art technology to ensure the highest level of safety for inmates as well as the safety of staff and correctional officers. The building that houses the holding facility is owned by the city of Watsonville.	
<b>Findings:</b> <b>F9.</b> The Watsonville Holding Facility is a new facility that is state of the art and referred to by many correctional officers as “the jewel of Santa Cruz County.” The Watsonville Holding Facility has six holding cells for the following classifications: general population, females, juveniles, special needs such as inmates needing wheel chair access, and rival gangs. The Sureños and Norteños are kept in separate holding cells. The average number of custodials per day is 18 with a maximum capacity of 48.	
<b>Conclusions:</b> <b>C9.</b> The Watsonville Holding Facility incorporates several innovative and specific methods for assuring the safety of inmates and officers including a secure sally port area for the transfer of detainees, extensive video surveillance, a state of the art secure control room and well thought out classification of cell populations.	
<b>Recommendations:</b> None	

**Commendations:**

**10.** The Grand Jury commends the officers and staff of the Watsonville Holding Facility for their exemplary management and maintenance of the facility as well as their dedication and diligence in assuring the safety and well-being of the inmates, the correctional officers, and the public.

**Responses Required: NONE**

<i>Respondent</i>	<i>Findings</i>	<i>Recommendations</i>	<i>Respond Within/ Respond By</i>

## **CONDITIONS OF DETENTION**

**Secure non-public access, movement within and egress. If the same entrance is used by both minors and adults, is movement scheduled so that there is no opportunity for contact/communication?**

Yes. Juveniles and adults are kept apart from one another.

**Are minors separated from adults once inside court holding area?**

Yes, both auditorially and visually.

**Access to toilets and washing facilities:**

Yes.

**Access to drinking fountain or water:**

Yes.

## **SUPERVISION OF ADULTS**

**Staff training completed? (Including segregation of occupants, emergency procedures and planning, and suicide prevention)**

Yes. All staff and correctional officers are trained in the above areas.

**Is there an established classification plan for adults? Is classification information received in a timely manner?**

Yes. Prior to each day that court is in session the holding cell staff receives a classification report for all inmates scheduled for court appearances. After receiving the classification report, they check the data against three different sources for accuracy.

**Is there a suicide prevention program?**

Yes.

**Ability and frequency of staff to supervise adults:**

There are six separate holding cells, one each for:  
(1) General population, (2) Females, (3) Juveniles, (4) Special needs (e.g., inmates requiring wheelchair access), (5) Norteños, (6) Sureños. There are frequent and regular checks on all inmates in the holding cells: every 30 minutes for adults, every 15 minutes for juveniles.

**Review of Incident Reports:**

NA.

**Number adults interviewed:** 0

**Comments:**

For safety reasons it was recommended by the Sheriff's Office that the Grand Jury members visit holding cells when inmates were not present.



## **SUPERVISION OF MINORS**

**Staff training completed? (Including segregation of minors, emergency procedures and planning, and suicide prevention)**

Yes.

**Is there an established classification plan for minors? Is classification information received in a timely manner?**

There is a classification plan for minors. Yes.

**Is there a suicide prevention program?**

Yes.

**Ability and frequency of staff to supervise minors**

Staff check on juveniles every 15 minutes.

**Review of Incident Reports:**

NA.

**Number minors interviewed: 0**

**Comments:**

Approximately three juveniles a month are held in the Watsonville Court Holding facility.

## Santa Cruz County Grand Jury 2009-2010 Juvenile Facility Inspection Report

<b>Facility Name:</b> SANTA CRUZ JUVENILE HALL	<b>Inspection Date(s):</b> September 22, 2009 January 28, 2010
<b>Address:</b> 3650 Graham Hill Road Santa Cruz, CA 95060	<b>Rated Capacity:</b> 42 <b>Occupancy:</b> 26
<b>Background:</b> Santa Cruz Juvenile Hall, built in 1968, provides temporary and secure facilities for juveniles between the ages of 13 through 18. The law requires that reasonable efforts be made to keep juveniles at home and in the community rather than in detention. The youth are kept in Juvenile Hall only if public and personal safety issues rise to the level where home release is not feasible or there is a strong likelihood the juvenile will not make his or her court appearance.	
<b>Findings:</b> <b>F10.</b> Due to the lack of funds, the project to convert inward-opening doors to outward-opening doors in detainee cells was terminated halfway through the project. Currently half of the doors on detainee rooms open inward, which limits space in an already small area. In addition, detainees can barricade the doors from the inside, causing unsafe conditions for staff and the detainee. <b>F11.</b> Due to the lack of funds, the existing recreational space at the juvenile facility is limited to a small, cracked and uneven concrete quad area for all recreational activities. The backfield area is not fenced and does not have security cameras.	
<b>Conclusions:</b> <b>C10.</b> The doors that swing inward into the cells create a safety hazard for both detainee and staff. <b>C11.</b> Additional recreational space could be provided if the rear of the facility was fenced and security cameras were added. There would be access to a lawn area that would provide a more outdoorsy feel instead of the concrete recreational space that currently exists.	
<b>Recommendations:</b> <b>R8.</b> The Probation Department and the Board of Supervisors should provide funds to complete the door alteration project to increase safety as well as increase the amount of space for the detainee. <b>R9.</b> The Probation Department and the Board of Supervisors should allocate funds to secure the backfield and install security cameras.	

**Commendations:**

- 11. The staff is to be commended for their persistence in obtaining funds from grants.
- 12. The staff is to be commended for their progressive attitude in incorporating state of the art and well-researched methodologies in juvenile offender rehabilitation.
- 13. The Grand Jury commends the kitchen staff for their continual efforts in enhancing nutritional offerings for detainees, including use of organic products as well as reducing fat content in the food served.
- 14. The staff is to be commended for their use of "high strictness, high warmth," which encourages a positive attitude among detainees and facilitates the quick re-entry into their home environment.

**Responses Required**

<i>Respondent</i>	<i>Findings</i>	<i>Recommendations</i>	<i>Respond Within/ Respond By</i>
Santa Cruz County Board of Supervisors	F10, F11	R8, R9	60 Days September 1, 2010
Santa Cruz County Probation Department	F10, F11	R8, R9	90 Days October 1, 2010

<b>AREA INSPECTED/REVIEWED</b> (Please Check)		
<u>Quality of Life</u>	<u>Programs</u>	<u>Persons Interviewed</u>
<input checked="" type="checkbox"/> Physical Plan <input checked="" type="checkbox"/> Meals Nutrition <input checked="" type="checkbox"/> Mental Health <input checked="" type="checkbox"/> Physical/Dental Health <input type="checkbox"/> Religious Services <input checked="" type="checkbox"/> Visiting <input type="checkbox"/> Volunteer Involvement <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Educational <input type="checkbox"/> Vocational <input type="checkbox"/> Community Services <input type="checkbox"/> Domestic Violence <input checked="" type="checkbox"/> Victim/Gang Awareness <input checked="" type="checkbox"/> Substance Abuse <input type="checkbox"/> Other	<input type="checkbox"/> Minors <input checked="" type="checkbox"/> Superintendent <input checked="" type="checkbox"/> Medical/Psyche. Staff <input type="checkbox"/> School Staff <input checked="" type="checkbox"/> Supervisor <input checked="" type="checkbox"/> Child Supervision Staff (Counselors) <input checked="" type="checkbox"/> Food Services Staff <input type="checkbox"/> Other

**GENERAL INFORMATION**

**Has the facility exceeded rated capacity since the last inspection?**

No.

**Since the last inspection indicate the following:**

- o Number of suicides: 0
- o Number of attempted suicides: 0
- o Number of deaths from other causes: 0
- o Number of escapes: 0

**Date of last fire/emergency drill:** October 2009

**LOCAL INSPECTIONS**

- Fire Inspection Conducted:  Date: October 2009
- Medical/Mental Health:  Date: January 2009
- Environmental Health:  Date: June 2009
- Nutritional Health:  Date: December 2009
- Corrections Standards Authority:  Date: June 2009
- Other (Describe):  Date:

**STAFFING**

**Staff to child ratio – awake and sleeping:**

Title 15 requires a 1:10 ratio during waking hours and a 1:30 ratio while asleep. The ratio at the facility typically runs 1:5 during waking hours and 1:10 while asleep. There are always at least 4 staff members during awake hours and 2 staff during sleeping hours. The average daily population in 2009 was 22.

**Does staff communicate in language that minor can understand?**

Yes.

**Diversity of staff:**

Caucasian/Latino.

**Impression of staff/minor interactions:**

Very good. The interactions witnessed between staff and detainees revealed a level of respect on both sides. When one young man who appeared angry was transported from his room to another part of the building, the staff person supervising him maintained a polite and supportive attitude throughout the process.

**Number staff interviewed:** 5

**Comments:**

**CONDITION OF GROUNDS**

**Lawns, playing fields, blacktop, asphalt, other:**

There are no playing fields due to the lack of fencing at the back of the facility. The only area for recreation is a small concrete area in the middle of the facility that is cracked, uneven, and inadequate for the detainees.

## **EXTERIOR OF BUILDING(S)**

### **General conditions, paint, roof, drains/gutters, other:**

The exterior of the building is in good repair and the setting is lovely. However, the building has a concrete exterior which projects a very dreary impression.

## **INTERIOR OF BUILDING(S)**

### **Walls, paint, floors, drains, plumbing fixtures working, air vents, windows:**

The general impression of the interior is of a clean and neat facility. However, on closer inspection some of the walls appear dirty and in need of paint. The heating/air conditioning is in need of a major upgrade. The temperature fluctuates frequently.

### **Are cleaning fluids and chemicals labeled and safely stored?**

Yes.

### **Weapons locker present:**

There are no weapons on the grounds.

### **Recreation/sports equipment:**

There is limited recreation available due to the restricted outdoor space available to detainees.

### **Are the hallways clear, are doors propped open or closed?**

Only half of the cell doors open outward. The other half open inward, decreasing cell space for detainees.

### **Holding areas (cells/rooms) [if present] have access to drinking water and toilet?**

Yes. Each room has a stainless steel toilet and sink.

### **Are there individual cells/rooms, or dormitories?**

Individual 8 foot by 10 foot cells.

### **Beds – type of bed and 12 inches off the floor:**

Each bed is a cement slab with a mattress on top.

### **Study area:**

Common area within each of the two units.

### **Adequate lighting:**

Yes.

### **Temperature:**

Temperature fluctuates frequently due to building age and cinder block walls.

### **INDIVIDUAL CELLS/ROOMS**

**Conditions of walls:**

Okay, although some cleaning and painting is necessary.

**Personal possessions allowed in cell/room (art, books, et cetera):**

Yes.

**Graffiti present:**

No.

**Ample bedding:**

Yes.

### **ORIENTATION OF MINORS**

**Are minors oriented to rules and procedures?**

Yes.

**Are rules and grievance procedures posted?**

Yes.

**Are rules and grievance procedures understood by minors?**

Yes.

**Number minors interviewed: 0**

**Comments:**

During both visits juvenile inmates were occupied in classes or activities that prevented interviews.

### **MEALS/NUTRITION**

**The kitchen area – Is it clean? Are knives and chemicals locked?**

Very clean. Knives and chemicals are locked.

**Have the youths working in the kitchen been trained?**

NA.

**Are meals served in the cell, dayroom, or at a central cafeteria?**

Central cafeteria.

**Are minors allowed to converse during meals?**

Yes.

**Length of time allowed for eating:**

30 minutes.

**Are staff present and supervising?**

Yes.

**Is a weekly menu prepared? Is it posted?**

A weekly menu is prepared.

**Are servings ample, nutritious and appetizing?**

Yes. The Grand Jury was invited to sample the tacos that had been prepared for for a meal. They were delicious. The cook, who exhibited great pride in his work, uses fresh ingredients and is committed to preparing healthy foods using natural produce and reduced fat.

**Are weaker youths protected from having food taken from them?**

Meal time is supervised.

## **PERSONAL APPEARANCE OF MINORS**

**What is appearance of minors (dirty, unkempt, well groomed, et cetera)?**

The minors appeared well-groomed.

**Showers – Frequency, privacy, maintained, supervised by staff?**

Daily showers are allowed.

**Are there any reported assaults by youths on youths?**

No.

**Condition of clothing (does the clothing fit, appropriate for weather, etc)?**

Uniforms, which resemble school uniforms rather than "jail issued" clothing, were clean and fit well.

## **PROGRAMS**

**Exercise inside or outside? How frequently is it offered? How much time is each minor offered?**

Outside exercise is provided at least twice daily, with the minimum time allotment of 1 hour.

**Are there clergy available to minors on request? Is there access to religious services?**

Yes. Religious services are provided twice a week.

**Are anger management and other applicable programs available?**

Yes, anger management classes are provided in both a group setting and individually.



**Are medical services available? How frequently is mental health staff onsite? How long do minors wait to be seen?**

Medical services are provided by a nurse 6 hours/day 7 days/week. Mental health staff is available 8 hours/day 7 days/week. No wait for either medical/mental professionals.

**Are vocational classes available? If so, what types (cooking, gardening, painting, computers, et cetera)?**

Yes. Yoga, creative writing, classical literature reading, life skills, holiday/special event history.

**Is there a program to involve community volunteers?**

Yes. Community volunteers assist in the programming for detainees.

**Counseling and casework:**

Yes. Juvenile Hall staff complete and update case plans for each minor every 30 days while the youth are in custody. Cases also are reviewed weekly by multidisciplinary teams which include mental health professionals, Juvenile Hall staff, probation officers and education staff.

**Family reunification planning:**

Yes. Family unification is done by both Juvenile Hall staff and probation officers. In addition to the case plans completed by the Juvenile Hall staff every 30 days, the probation officers meet with the minors once a week to work on reunification and reentry plans.

**Substance abuse counseling:**

Yes.

**Victim awareness classes:**

Yes.

**Gang awareness classes:**

Yes. Barrios Unidos provide programs related to gang awareness.

**Sexual harassment classes:**

Yes.

**Parenting classes:**

Parenting classes are offered to the parents of youth every Saturday before visiting. One of the mental health counselors offers the curriculum. Classes were previously offered to the youth in custody through the Healthy Returns Initiative Grant. However, the grant expired in 2009 and was not renewed, so the funds have been lost.

**Community service:**

Youth in custody can earn community service hours by completing work in the facility. This includes working in the youth garden, helping clean the facility, repainting the rooms, assisting teachers, et cetera.

**Work program:**

Yes. Juvenile Hall is a certified work site for Youth Employment.

**Other:**

**DISCIPLINE OF MINORS**

**How often is discipline enacted? What is the range of discipline options?**

Discipline is enacted as needed. The philosophy is "high strictness, high warmth."  
Various verbal warnings up to room confinement depending on the level of the issue.

**GRIEVANCES**

**What are the most common types of grievances filed by minors? Is there a record kept based on type and number?**

Most common grievances are about facility conditions. Grievances are reported monthly to the Juvenile Justice Commission and State authorities. Yes.

**CORRESPONDENCE**

**Is there limited free postage to minors without money?**

Yes.

**Incoming/outgoing – are minors aware that mail can be read?**

Incoming/outgoing correspondence not read by staff.

**Confidential correspondence to attorneys, legislators, CSA, et cetera – How is it handled?**

Once correspondence is identified as a legal document, it is not scanned. Can be personally stored by detainees.

**Do minors have access to telephones? What are the restrictions?**

Yes, but not during classroom hours.

**VISITATION**

**Is there adequate space and privacy? Convenient times or accommodations to parent work schedules, et cetera?**

Cafeteria is utilized for visits. Hours are 7:30 pm to 8:30 pm weekdays and 1:30 pm to 2:30 pm on week-ends. Access to visitation twice a week.

**Are there provisions for special visits with attorneys and clergy?**

Yes, Probation approves special visits with attorney and clergy.

**Does staff supervise visits?**

No.

**Do all minorss have access to visiting? – If not give reasons:**

No. Not if they are confined to their room due to disciplinary issues.

## **SCHOOL**

**Number of teachers – full time, part-time, substitutes:**

1 teacher, 1 teacher's aide. Substitute teacher is provided as needed.

**Name of school district providing educational services:**

Santa Cruz County Office of Education through Hartman School.

**Number of minors attending school:**

All detainees participate in the educational program.

**Number of minors in each classroom:**

1 classroom.

**Number of minors on independent study:**

0.

**Atmosphere of classroom(s):**

Engaging and respectful.

**Are there adequate supplies (books, paper, computers, et cetera)?**

Yes.

**Are activities and coursework assigned by teachers?**

Students are given the same work as at any other high school.

**Are minors required to do homework?**

Yes.

**Number of minors not attending. Reason?**

0.

**Relationship between school and juvenile hall staff:**

Good relationship. Facility staff often act as teacher's aides, enhancing the relationship between the two groups.

**Describe access to school, recreation, exercise and recreation for minors confined to their rooms.**

The youth were given schoolwork to complete in their rooms; however, many of the youth just slept instead of completing their work. Now the youth are required to come out to the dayroom during school hours to complete their assignments. They also receive assistance from staff if they need it. They are entitled to 1 hour/day of exercise per Title 15.

***ACCESS TO MEDICAL AND MENTAL HEALTH SERVICES***

Available 6 hours a day for medical and 8 hours a day for mental health services, 7 days a week.

## Santa Cruz County Grand Jury 2009-2010 Correctional Facility Inspection Report

<b>Facility Name:</b> CAMP 45 – INMATE FIRE CAMP	<b>Inspection Date(s):</b> November 12, 2009 January 28, 2010
<b>Address:</b> 13575 Empire Grade Santa Cruz, CA	<b>Rated Capacity:</b> 100 + 10% overflow <b>Occupancy:</b> 97
<b>Background:</b> Camp 45 is a minimum security facility for male inmates who have gone through a comprehensive screening process prior to their assignment at the camp. In a joint arrangement between California Correctional Center in Susanville, California, and CAL FIRE, the prisoners provide fire fighting services as well as conservation-related projects for local, state and federal agencies. The correctional facility in Susanville oversees the camp as specified by the State of California Department of Corrections and Rehabilitation operations manual, Title 15 and State penal codes. As a State-run facility over which the County of Santa Cruz has no jurisdiction, there is no obligation on the part of the State to respond to the Santa Cruz Grand Jury report.	
<b>Findings:</b> <b>F12.</b> The 2007-2008 Grand Jury report recommended that Camp 45 install surveillance cameras at access points in the rear of the property. Upon inspection of the facility and through communication with management, the 2009-2010 Grand Jury learned that the cameras have not been installed. <b>F13.</b> GED and college extension programs for inmates sometimes are provided by Feather River College in Lassen County. Currently only GED classes are offered. No teachers are available to the inmates onsite; students must communicate with teachers through phone conversations. Assignments are completed and sent to Feather River College via a bus that travels to Susanville once a week.	
<b>Conclusions:</b> <b>C12.</b> Surveillance cameras would provide additional safety to the camp and potentially deter inmates from trying to escape. <b>C13.</b> The distance from the camp to the college limits the number of course offerings. In addition, the quality of education is not optimum with communication mostly via phone.	
<b>Recommendations:</b> <b>R10.</b> The California Department of Corrections and Rehabilitation should install surveillance cameras at access points in the rear of the Camp 45 property to increase the safety and protection of staff and inmates. <b>R11.</b> The California Department of Corrections and Rehabilitation and Camp 45 should establish partnerships with local colleges and/or universities to offer onsite GED and college	

extension programs to provide a more convenient educational experience.

**Commendations:**

- 15. The Grand Jury commends Camp 45 and CAL FIRE for the excellent working relationship and communication they have established at the camp.
- 16. The Grand Jury commends the management and staff of Camp 45 for creating a caring and supportive environment that contributes to the success of the rehabilitation process.
- 17. The Grand Jury commends Camp 45 for the utilization of inmates in creating delicious meals and baked goods as well as a very well-run kitchen.
- 18. The Grand Jury commends Camp 45 for creating a welcoming atmosphere with outside grounds that include tables and barbecues. Visitors are able to enjoy the beautiful surroundings while providing inmates a chance for contact with family and friends.

**Responses Required**

<i>Respondent</i>	<i>Findings</i>	<i>Recommendations</i>	<i>Respond Within/ Respond By</i>
CAL FIRE	F12, F13	R10, R11	90 Days October 1, 2010
California Department of Corrections and Rehabilitation	F12, F13	R10, R11	90 Days October 1, 2010

<b>AREA INSPECTED/REVIEWED</b> (Please Check)		
<u>Quality of Life</u>	<u>Programs</u>	<u>Persons Interviewed</u>
<input checked="" type="checkbox"/> Physical Plan <input checked="" type="checkbox"/> Meals Nutrition <input checked="" type="checkbox"/> Mental Health <input checked="" type="checkbox"/> Physical/Dental Health <input checked="" type="checkbox"/> Religious Services <input checked="" type="checkbox"/> Visiting <input checked="" type="checkbox"/> Volunteer Involvement <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Educational <input checked="" type="checkbox"/> Vocational <input checked="" type="checkbox"/> Community Services <input type="checkbox"/> Domestic Violence <input type="checkbox"/> Victim/Gang Awareness <input checked="" type="checkbox"/> Substance Abuse <input type="checkbox"/> Other	<input type="checkbox"/> Inmates <input checked="" type="checkbox"/> Facility Manager <input type="checkbox"/> Medical <input type="checkbox"/> School Staff <input type="checkbox"/> Mental Health Staff <input checked="" type="checkbox"/> Line Staff <input checked="" type="checkbox"/> Food Services Staff <input type="checkbox"/> Other

**GENERAL INFORMATION**

**What is the rated capacity of the facility?**

100 with a 10% overflow.

**Has the facility exceeded capacity since the last inspection?**

No.

**What is the inmate classification system? Describe:**

No classification process takes place at the camp. Classification is done at the Susanville correctional facility, where the inmates undergo intensive screening to qualify for placement at the fire camp. Inmates cannot have participated in any violent behavior in the past or they will be disqualified from participating in the program.

**Since the last inspection indicate the following:**

- o Number of suicides: 0
- o Number of attempted suicides: 0
- o Number of deaths from other causes: 0
- o Number of escapes: 0

**Date of last fire/emergency drill:** December 2009

## **LOCAL INSPECTIONS**

Fire Inspection Conducted:	<input checked="" type="checkbox"/>	Date: January 2010
Medical/Mental Health:	<input checked="" type="checkbox"/>	Date: November 2009
Environmental Health:	<input checked="" type="checkbox"/>	Date: March 2005
Nutritional Health:	<input checked="" type="checkbox"/>	Date: June 2009
Corrections Standards Authority:	<input type="checkbox"/>	Date: Not recorded
Other (Describe):	<input type="checkbox"/>	Date:

Inspections are handled by the administrative staff at the California Correctional Center and CAL FIRE Northern Region Division.

## **STAFFING**

**Is there enough staff to monitor inmates?**

Yes.

**Does staff communicate in language that an inmate can understand?**

Yes.

**Diversity of staff:**

Latino, African-American, Caucasian.

**Impression of staff/inmate interactions:**

There is a mutual respect between the staff and inmates.

## **CONDITION OF GROUNDS**

**Lawns, recreations area, blacktop, asphalt, other:**

The grounds are well-maintained with an abundance of space. Picnic tables are available to meet with family and friends. Overall, the grounds provide an excellent impression to the outsider as well as the inmates.

## **EXTERIOR OF BUILDING(S)**

**General conditions, paint, roof, drains/gutters, other:**

The exterior of the building is in excellent repair.

## **INTERIOR OF BUILDING(S)**

**Walls, paint, floors, drains, plumbing fixtures working, air vents, windows:**

The interior of the buildings appear to be well-maintained.

**Are cleaning fluids and chemicals labeled and safely stored?**

Yes.



**Weapons locker present:**

No weapons are allowed at the facility. Weapons are stored at an off-camp location.

**Recreation/sports equipment:**

Made available.

**Are the hallways clear, are doors propped open or closed?**

Hallways are clear. Doors are closed.

**Holding areas (cells/rooms) [if present] have access to drinking water and toilet?**

No holding areas.

**Are there individual cells/rooms, or dormitories?**

Dormitories with waist-high walls dividing the room into cubicles with 2 inmates per cubicle. There's also a room shared by 6 inmates who have earned privileged bunk status, providing more privacy for these inmates.

**Beds – type of bed and 12 inches off the floor:**

Metal beds with mattresses provided, more than 12 inches off the floor.

**Adequate lighting:**

Yes.

**Temperature:**

Comfortable.

**INDIVIDUAL CELLS/ROOMS**

**Conditions of walls:**

Minimal walls, but condition is fine.

**Personal possessions allowed in cell/room (art, books, et cetera):**

Yes.

**Graffiti present:**

No.

**Ample bedding:**

Yes.

**ORIENTATION OF INMATES**

**Are inmates oriented to rules and procedures?**

Yes. All orientations are conducted within 48 hours of arrival. There are three types of orientation: New arrival, CAL FIRE, and California Department of Correctional Rehabilitation Supervisor.

**Are rules and grievance procedures posted?**

Yes.

**Are rules and grievance procedures understood by inmates?**

Yes. A Test of Adult Basic Education (TABE) is used. If inmates score below a determined threshold, a staff member is assigned to assist in their understanding.

**Number inmates interviewed:** 0

**Comments:**

### **MEALS/NUTRITION**

**The kitchen area – Is it clean? Are knives and chemicals locked?**

Very clean. Yes.

**Have the inmates working in the kitchen been trained?**

Inmates working in the kitchen have been certified prior to camp placement by the California Correctional Center.

**Are meals served in the cell, dayroom, or at a central cafeteria?**

Central cafeteria.

**Are inmates allowed to converse during meals?**

Yes.

**Length of time allowed for eating:**

Meals typically completed between 25 and 40 minutes.

### **PERSONAL APPEARANCE OF INMATES**

**What is appearance of inmates (dirty, unkempt, well groomed, et cetera)?**

Inmates appeared well groomed.

**Showers – Frequency, privacy, maintained, supervised by staff?**

Daily showers are allowed between 6:30 am and 10:00 pm. No supervision by staff. Cleaned twice a day by inmates.

**Are there any reported assaults by inmates on inmates?**

No.

**Condition of clothing (does the clothing fit, appropriate for weather, etc)?**

Condition of clothing is related to length of time served. It is appropriate for the weather as well as work performed.

**PROGRAMS**

**Exercise inside or outside? How frequently is it offered? How much time is each inmate offered? Do men get more exercise time than women?**

Exercise equipment available outside. Inmates are allowed to do basic calisthenics and stretches in the doorways. Exercise is allowed between 6:30 am and 10:30 pm. No women at the facility.

**Are there clergy available to inmates on request? Is there access to religious services?**

Clergy is available upon request through California Correctional Center. Religious services are provided three times a week: Saturday, Sunday, and Bible Study on Thursday.

**Are anger management and other applicable programs available?**

No anger management but both Alcoholics Anonymous and Narcotics Anonymous provided.

**Are medical services available? How frequently is mental health staff onsite? How long do inmates wait to be seen?**

Sick call is offered morning and evening for basic cough/cold/first aid. Any injury or progressive medical situation is referred to local hospitals, clinics, or the Susanville correctional facility.

**Are vocational classes available? If so, what types (cooking, gardening, painting, computers, et cetera)?**

Basic skills and certificates for Fire Fighter-I classification, chainsaw training, and Preparation for Class-A Truck Driver License. Has been designated for a Vocational Auto Mechanic program in the near future.

**Is there a program to involve community volunteers?**

Yes. They are responsible for the Bible Study as well as the Alcoholics Anonymous and Narcotics Anonymous classes.

**Is there a work program?**

The entire camp is a work program.

**Other:**

**DISCIPLINE OF INMATES**

**How often is discipline enacted? What is the range of discipline options?**

An average of six to eight reports are generated per month. Verbal counseling , written reprimands, and administrative/serious rules violations reports. If inmates cross over camp boundaries, they are considered to be escapees and will be transferred back to Susanville.

## **GRIEVANCES**

**What are the most common types of grievances filed by inmates? Is there a record kept based on type and number?**

Personal property theft. Records are kept based on number and type of grievance filed.

## **CORRESPONDENCE**

**Is there limited free postage to inmates without money?**

Yes.

**Incoming/outgoing – are inmates aware that mail can be read?**

Yes. All outgoing mail is inspected by staff and sealed in the presence of the inmate.

**Confidential correspondence to attorneys, legislators, CSA, et cetera – How is it handled?**

All correspondence is opened and inspected in the presence of the inmate.

**Do inmates have access to telephones? What are the restrictions?**

Yes. All calls are monitored with a record of the phone number and name of the person who called. Files are kept. No cell phones.

## **VISITATION**

**Is there adequate space and privacy? Convenient times or accommodations to family work schedules, et cetera?**

Yes. There is a visiting room and picnic area with barbecue grills for family visits. Hours are 9:00 am to 3:30 pm Saturday and Sunday.

**Are there provisions for special visits with attorneys and clergy?**

California Correctional Center's litigation department coordinates all legal or attorney visits. Clergy visits are handled either by telephone or at the correctional center.

**Does staff supervise visits?**

Yes.

**Do all inmates have access to visiting? – If not give reasons:**

Yes.

## **EDUCATIONAL PROGRAMS**

**College levels, high school level, other:**

GED and college extension programs.

**Name of school district providing educational services:**

Feather River College in Lassen County.

**Number of teachers – full time, part-time, substitutes:**

Various teachers assist through phone conversations with inmates. Additionally, assistance is provided through communication with the correctional center.

**Number of inmates and in what types of educational programs:**

Currently 6.

**Atmosphere of classroom(s):**

Correspondence courses only. School work is completed during inmates free time, with assignments sent to the college on the bus that goes to Susanville once a week.

**Are there adequate supplies (books, paper, computers, et cetera)?**

Yes.

**Are activities and coursework assigned by teachers?**

Yes.

**Relationship between staffs of educational program staff and facility staff:**

Little interaction due to geographical distance.

**Composite Table of Required Responses**

<b><i>Respondent</i></b>	<b><i>Findings</i></b>	<b><i>Recommendations</i></b>	<b><i>Respond Within/By</i></b>
CAL FIRE	Camp 45: F12, F13	R10, R11	90 Days October 1, 2010
California Department of Corrections and Rehabilitation	Camp 45: F12, F13	R10, R11	90 Days October 1, 2010
Santa Cruz County Board of Supervisors	Main Jail: F1 – F3 Blaine Street: F5 Rountree: F7 Santa Cruz Holding: F8	R1 – R3 R5 R6 R7	60 Days September 1, 2010
Santa Cruz County Sheriff's Office	Main Jail: F1-F3 Blaine Street: F4, F5 Rountree: F7 Santa Cruz Holding: F8	R1-R3 R4, R5 R6 R7	60 Days September 1, 2010

## Sources

### Documents/Publications

State of California, California Code of Regulations, *Title 15 Crime Prevention and Corrections*, December 2009

State of California, California Code of Regulations, *Title 24 Minimum Standards for Local Detention Facilities*, December 2009

The daily Population Analysis Report published at the Santa Cruz County Sheriff's Office web site

### Interviews/Contacts

#### *Administrators and Personnel:*

Blaine Street Women's Facility

CAL FIRE

Camp 45

Juvenile Hall

Juvenile Probation

Main Jail

Rountree Medium/Minimum Facility

Santa Cruz Holding Facility

Watsonville Holding Facility

### Web Sites

[http://www.co.santa-cruz.ca.us/grandjury/GJ2005\\_final/3%20-%201%20CJ%20%20Jail%20Review.htm](http://www.co.santa-cruz.ca.us/grandjury/GJ2005_final/3%20-%201%20CJ%20%20Jail%20Review.htm)

[http://www.co.santa-cruz.ca.us/grandjury/GJ2008\\_final/1-5%20Jails%20Review.htm](http://www.co.santa-cruz.ca.us/grandjury/GJ2008_final/1-5%20Jails%20Review.htm)

<http://www.scsheriff.com/>

