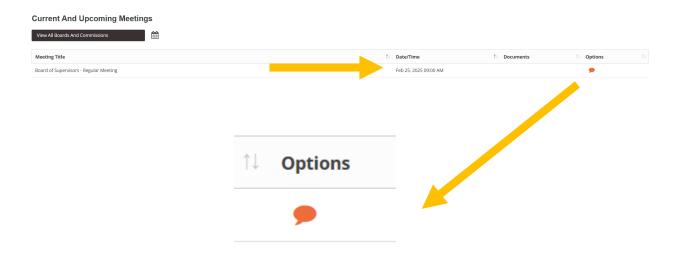
County of Santa Cruz Board of Supervisors

Adding Web Comments to BOS Agenda Items

Web Comments can be submitted using the agenda management system portal after the agenda has been posted and until the end of the meeting.

Instructions:

- Go to Meeting Portal webpage at: https://santacruzcountyca.primegov.com/public/portal
- 2. Locate the desired Meeting Date/Time in the list of Current & Upcoming meetings, then click on the comment icon to open the comment module.



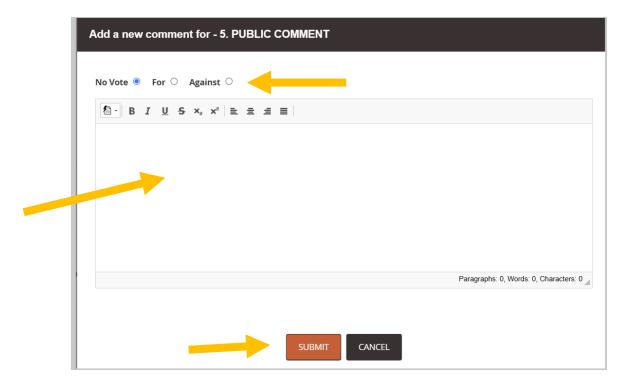
- 3. Scroll to locate the desired item
- 4. Click on the plus sign to the right of the desired item to begin adding your comment.

Add a new comment for: Board of Supervisors - Regular Meeting - Feb 25, 2025

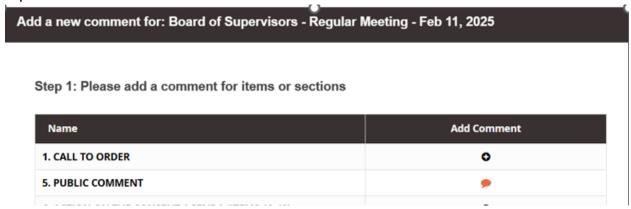
Step 1: Please add a comment for items or sections

Name	Add Comment
INTRODUCTORY ITEMS	•
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE	•

5. Enter your comment in the field and confirm your selection of "No Vote", "For" or "Against". Click submit.



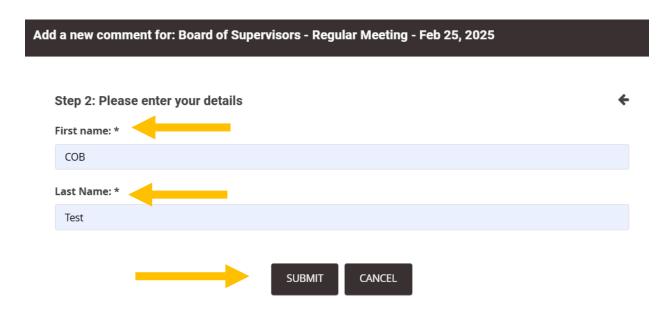
6. Confirm your comment has been saved by verifying that the plus sign has been replaced with the comment icon.



7. Scroll to end of agenda listing, and click "Next"



8. Enter your details and click submit.



9. Window will appear confirming successful submission.



Comments may also be submitted to the Board of Supervisors by US mail or email:

For mail, send to:
Santa Cruz County Board of Supervisors
701 Ocean Street, Room 500
Santa Cruz. CA 95060

For email, send to:

<u>BoardOfSupervisors@santacruzcountyca.gov</u>
(Please include agenda item number)

For question, concerns or difficulties submitting web comments, please contact the Clerk of the Board's office at (831) 454-2323 or by email to COBStaff@santacruzcountyca.gov